**Choices Advocacy**

**Application Form**

Please write clearly and complete this form accurately, giving as much detail as possible of your skills and experience. Please return this form to [southwest@choices-advocacy.org.uk](mailto:southwest@choices-advocacy.org.uk) or post to us at Choices Advocacy, The Warren Centre Plus, Warren Crescent, Southampton SO16 6AY

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| **Name:** |
| **Address:** |
| **Telephone:** |
| **Mobile:** |
| **Email:** |
| **Date of Birth:** |
| **Do you have your own transport:** |

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| --- | --- | --- | --- |
| **Please indicate which volunteering role you are interested in** | | | |
| **Advocate** |  | **Office support** |  |
| **Group facilitator** |  | **Consultant** |  |

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| **Please tell us about any previous experiences of volunteering, your skills and experience and interests that you have and any skills you wish to develop** |
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| **Choices Advocacy welcomes applicants with a range of skills and abilities. In order for us to ensure we are working to our equal opportunites policy and consider any appropriate adjustments we may need to make in order to support you in your role, please give details of any disabilities of health issues below**  **Please note that if your application is successful we will ask you to complete a recruitment monitoring form at the end of the process.** |
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| Having a criminal record will not necessarily bar you from working at Choices Advocacy, it will depend on the role you are interested in and the background and circumstances of your offence(s). The service is committed to the promotion and delivery of equal opportunities to clients and to volunteers and to paid staff. In the event that a criminal record is disclosed by a potential volunteer, a decision whether or not to offer the position of volunteer must have regard to the nature of the crime, when it was committed, the client group involved and the reputation of the service. Choices Advocacy treats all volunteers fairly and does not discriminate unfairly against volunteers who have criminal convictions. All convictions and police cautions, including those which would otherwise be “spent” under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013), must be disclosed as volunteers are likely to come into contact with vulnerable adults. For most volunteer roles you will subject to an enhanced & barred check by the Disclosure & Barring Service. | |
| **Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198?** | |
| **Yes**  **If yes, please give detail on a separate page** | **No** |

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| **References**  Please supply the names and addresses of two people who are prepared to give a reference. We will not contact them until you have completed your induction and training. | |
| **Name:** | **Name:** |
| **Address:** | **Address:** |
| **Telephone:** | **Telephone:** |
| **Mobile:** | **Mobile:** |
| **Email:** | **Email:** |
| **Relationship to you:** | **Relationship to you:** |

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| **Declaration:** |
| **I declare that the information I have provided on this form is true**  **Signed:**  **Date:** |

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| **For Office Use Only:** | | | | | | |
| **Volunteer application successful** | | | **Yes** |  | **No** |  |
| **Reference 1 (date)** |  | **Reference 2 (date)** | |  | | |
| **DBS (date)** |  | **Interview (date)** | |  | |  |